

**Remote Patient Consults start with ensuring you and your patient are sharing data.**

**Overview of instructions**

**(Detailed instructions to follow).**

For the best outcome, the patient and a member of the care team should do this workflow together during a clinical visit or over the phone together. The Healthcare Professional (HCP) should lead this data sharing process with the patient.

1. Patient Creates an Accu-Chek Connect Online Account (if patient already has an Accu-Chek Connect Online account, skip to step 1e below).
  - a. At [www.accu-chekconnect.com](http://www.accu-chekconnect.com) Patient creates a personal account using his/her personal email, name, DOB, etc. (If patient already has an account this step is not necessary)
  - b. Enter personal information to create account
  - c. System will now send an email to patient. Check email and select link or enter code manually to activate personal account
  - d. Be sure that the box “use this account for me” is selected. (it is selected by default)
  - e. Patient shares email with HCP that was used during the patient account creation process:  
\_\_\_\_\_ (patient’s email)
  
2. If patient is a new patient: Health Care Provider adds new patient and sends invite
  - a. At [www.accu-chekconnect.com](http://www.accu-chekconnect.com) the HCP opens their account using their user name and password.
  - b. HCP selects “create new patient” from home screen
  - c. HCP completes filling in patient information with the patient’s email that was provided in step 1.
  - d. Select “Send data sharing request” and Save and Confirm email in popup
  - e. View new patient with indication that sharing request was sent

**OR**

If patient is already in Accu-Chek Connect Online HCP Account you are using: HCP searches for patient in their existing office account.

- a. At [www.accu-chekconnect.com](http://www.accu-chekconnect.com) the HCP opens their HCP account using their established user name and password.
  - b. HCP searches for the patient on the HCP home page they want to find.
  - c. Once the patient is found, HCP selects the “mail” icon to the left of the patient’s name.
  - d. HCP will confirm the information in the pop up and enter in the patient’s email if not already provided.
  - e. The Patient will now receive an email to complete the data sharing process.
- 
3. Step 2 has now sent an email to patient. Patient accepts data sharing to HCP office via email that has been sent.
    - a. Patient checks email account and selects link for “already have account” (i.e.: step 1).
    - b. Sign in again to account and select OK to confirm sharing (and again in popup)
    - c. View data sharing is now active

Step 4 on next page.....

4. Patient installs Connect App on mobile phone
  - a. Turn on Bluetooth in phone Settings (and Wi-Fi if no phone plan)
  - b. Search Appstore for Accu-Chek Connect, install, agree to App access to phone features
  - c. Follow start up instructions for online account
    - i. Login to Connect Online personal account (username/password)
    - ii. View confirmation page showing logged into correct account
  - d. Pair Accu-Chek Blood Glucose meter
    - i. Agree to let app use location (required for using Bluetooth)
    - ii. Select the correct Accu-Chek meter
    - iii. Follow step-by step instructions, selecting meter and entering security code
    - iv. View any past meter data transferring on home screen
  - e. *Optional feature: auto-text BG values directly to parent/caregiver/HCP*
    - i. *Setup: Data Sharing – Blood Glucose SMS Text*
    - ii. *Select check boxes and add phone number directly or from contacts*

System setup is completed: data will flow automatically from meter to App to Personal Account to Office account.

1. Patient creates a Personal account using his/her personal email, name, DOB

ACCU-CHEK Connect United States English (US)

### Person with Diabetes Registration

Register now. Creating an Accu-Chek Connect online account is quick, easy, and free.

First Name\* Janefer

Last Name\* Doe

Email Address\* jandoe1978test+jennifer@gmail.com

Username\* jenpey01

Password\* .....

Confirm Password\*

Security Word\* myconnect

I am at least 21 years old.

START YOUR REGISTRATION

\* Required Field

a. Check email and select link to confirm email and activate personal account

ACTIVATE YOUR ACCOUNT

An email was sent to jandoe1978test+jfff@gmail.com. Click on the activation link in the email within 24 hours. Otherwise the link will expire. The activation code provided in the email can be entered below.

[Resend the activation information.](#)

Activation Code

NEXT

b. Be sure the "use this account for me" is selected (it is by default)

COMPLETE PERSON WITH DIABETES INFORMATION

Enter the person with diabetes data. It is not possible to use this account without this information.

First Name\* Joe

Last Name\* Doe

Person with Diabetes Account use this account for myself

OPTIMIZE THE SITE FOR ME

Date of Birth\* 2006 January 1

[Add additional details](#)

Roche may contact me periodically to obtain customer satisfaction feedback, provide diabetes and product related information, or give me exclusive customer offers by email, mail, or telephone.

SAVE CHANGES

\* Required Field

ACCU-CHEK Connect Accu-Chek Website Legal Statement Privacy Policy Contact Us About Us Roche © 2017 Roche Diabetes Care

Note: Patient will now be able to login here to view diabetes information at any time

Step 2 on next page.....

2. Health Care Provider adds new patient and sends invite
  - a. HCP select create new patient from Office Account home screen
  - b. Complete patient information with patient's Personal Account email
  - c. Select "Send data sharing request" and Save and Confirm email in popup

The screenshot shows the 'Add Patient' form in a web application. A modal popup titled 'INVITE PATIENT TO SHARE DATA' is displayed in the center. The popup contains the following information: 'Confirm the following information. Data sharing request will be sent to:', 'Patient: Doe, Joe', 'Email: janedoe1976test+jennifer@gmail.co', and 'Date of Birth: 2006-01-01'. There are 'CANCEL' and 'SEND' buttons at the bottom of the popup. The background form is partially visible, showing fields for Patient Information (Title, First Name, Middle Name, Last Name, Suffix, Gender, Date of Birth, Patient ID, Diabetes Type, Therapy Type) and Address and Contact Information (Country, Email, Home Phone, Mobile Phone). At the bottom of the form, there is a checkbox for 'Send data sharing request?' and 'CANCEL' and 'SAVE' buttons.

- d. View new patient with indication that sharing request was sent

The screenshot shows the 'Patients' list view in the web application. A success message at the top right states: 'SUCCESS Patient was created and data sharing request has been sent.' The patient list table is as follows:

LAST NAME	FIRST NAME	DATE OF BIRTH	PATIENT ID	THERAPY TYPE	AVERAGE BG +/- SD	TESTS / DAY	MOST RECENT DATA	ALERTS
Doe	Jonny	2000-01-01	200101	Multiple Daily Injections (MDI or ICT)	114 +/- 38 mg/dL	4.2	2020-02-13	0
Combo	Curt	1990-01-01	ABC-212111	Insulin Pump	134 +/- 65 mg/dL	4.8	2017-09-10	
Doe	Jane	1976-07-04	100208	Multiple Daily Injections (MDI or ICT)	108 +/- 33 mg/dL	0.8	2018-09-21	
Doe	Joe	2006-01-01	100233	Multiple Daily Injections (MDI or ICT)				
Doe	Jon	1976-07-04	100201	Diet, Oral Medication, Exercise	148 mg/dL	0.1	2018-10-18	
Guard	Carl	1962-01-01	ABC-201322	Multiple Daily Injections (MDI or ICT)	125 mg/dL	0.1	2017-06-10	
Instant	Jonny	2005-01-01	281009	Multiple Daily Injections (MDI or ICT)				

The patient entry for 'Doe, Joe' has a red arrow pointing to a small icon in the 'ALERTS' column, indicating a sharing request. The table also shows a search bar, filters for 'DATE OF BIRTH', 'PATIENT ID', and 'THERAPY TYPE', and a 'Patients per Page' dropdown set to 10. At the bottom, there is a legend for various alert types: Invite, Pending, Shared Data, Broken, CGM Data Available, Hypo Frequency, Hypo Risk, High BG Frequency, Variability, and Edit.

Instructions continued on next page.....

OR

HCP searches for an existing patient.

a. HCP searches for existing patient already in the system.

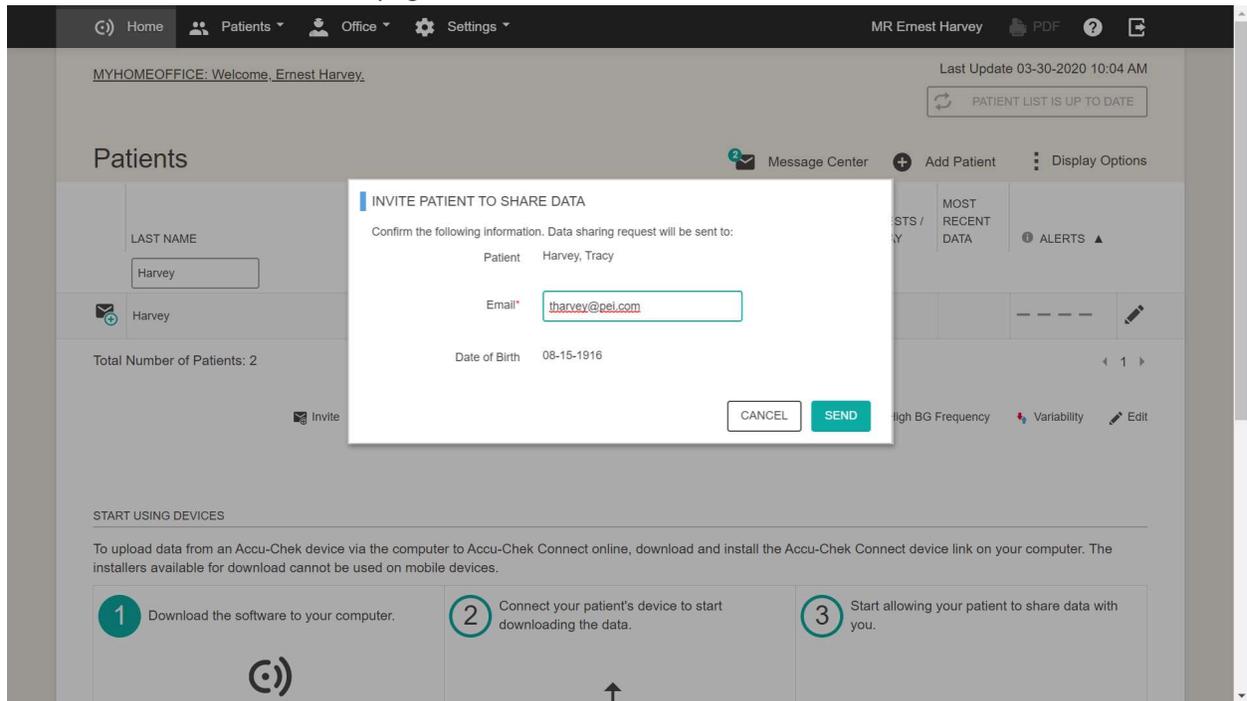
The screenshot shows the Accu-Chek Connect web interface. At the top, there is a navigation bar with 'Home', 'Patients', 'Office', and 'Settings' menus. The user is logged in as 'MR Ernest Harvey'. The main content area is titled 'Patients' and features a search bar with 'Harvey' in the 'LAST NAME' field and 'Tracy' in the 'FIRST NAME' field. A 'Search' button is visible. Below the search bar, a table lists patient information. The first row shows 'Harvey, Tracy' with a birth date of '08-15-1916' and a therapy type of 'Exercise'. To the left of the patient's name is a mail icon. Below the table, there are options to 'Invite', 'Pending', 'Shared Data', 'Broken', 'Hypo Frequency', 'Hypo Risk', 'High BG Frequency', 'Variability', and 'Edit'. A section titled 'START USING DEVICES' provides instructions on how to upload data from an Accu-Chek device. Three numbered steps are listed: 1. Download the software to your computer. 2. Connect your patient's device to start downloading the data. 3. Start allowing your patient to share data with you.

b. HCP selects the “mail” icon to the left of the patient’s name.

The screenshot shows the same Accu-Chek Connect web interface as in the previous image, but with a pop-up dialog box titled 'INVITE PATIENT TO SHARE DATA'. The dialog box contains the following information: 'Confirm the following information. Data sharing request will be sent to:', 'Patient Harvey, Tracy', 'Email\*' with an empty input field, and 'Date of Birth 08-15-1916'. At the bottom of the dialog box are 'CANCEL' and 'SEND' buttons. The background interface is dimmed.

c. HCP confirms information in pop up, and if necessary types in the patient’s email address, and selects “Send”. Be sure to ask the patient if email listed is the one they used to create their patient account.

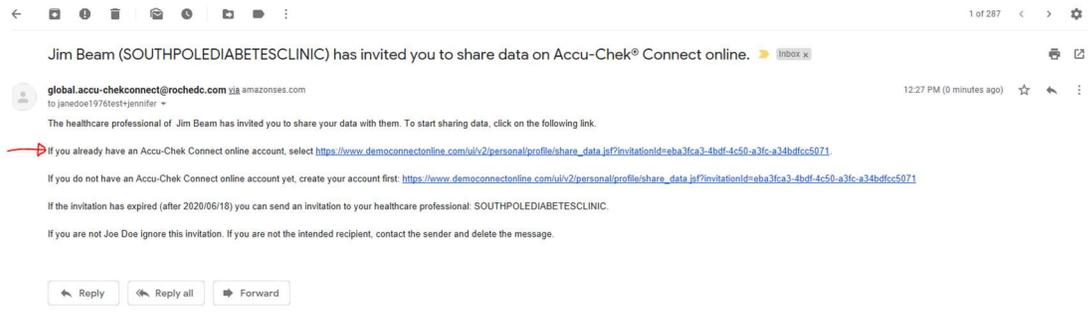
Instructions continued on next page.....



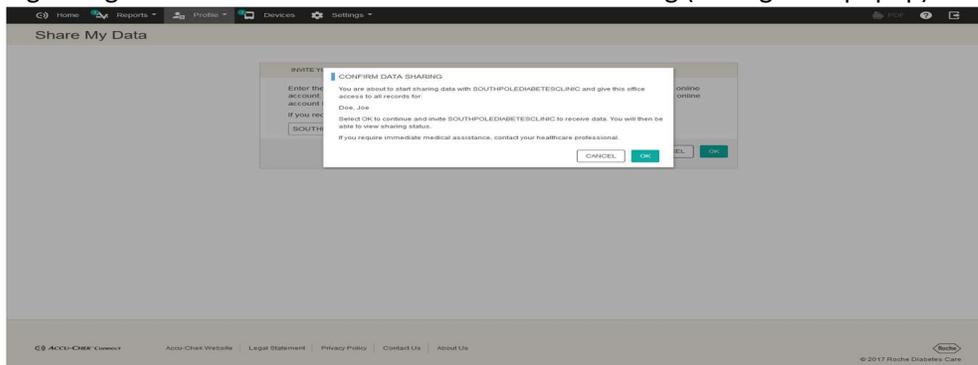
- d. HCP has now sent an email to the patient. The patient will follow instructions in email to complete the sharing of data process outlined in the Step 3 below.

3. Patient accepts data sharing to HCP office

- a. Patient checks email account and selects link for “already have account”



- b. Sign in again to account and select OK to confirm sharing (and again in popup)



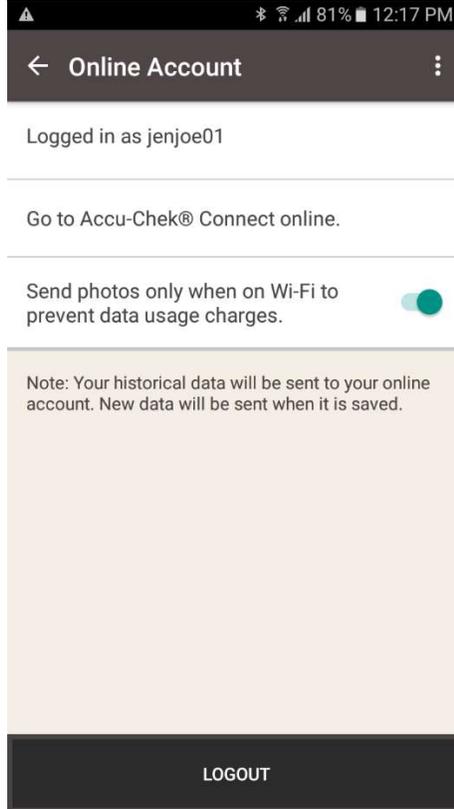
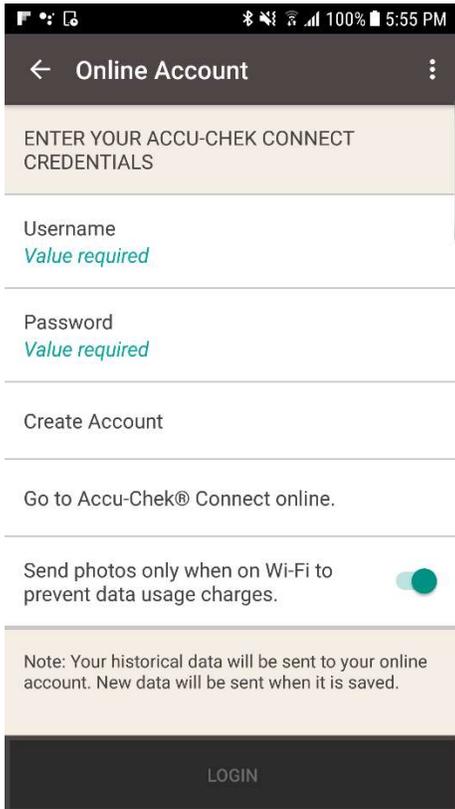
Instructions continued on next page.....

c. View data sharing is now active



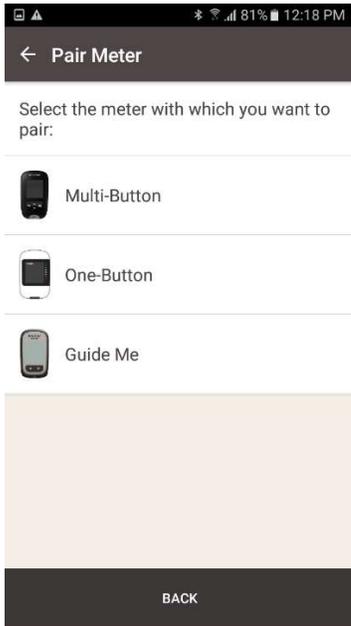
4. Patient installs Connect App on mobile phone

- a. Turn on Bluetooth in phone Settings (and WiFi if no phone plan)
- b. Search Appstore for Accu-Chek Connect, install, agree to App access to phone features
- c. Follow start up instructions for online account
  - i. Login to Connect Online personal account (username/password)
  - ii. View confirmation page showing logged into correct account

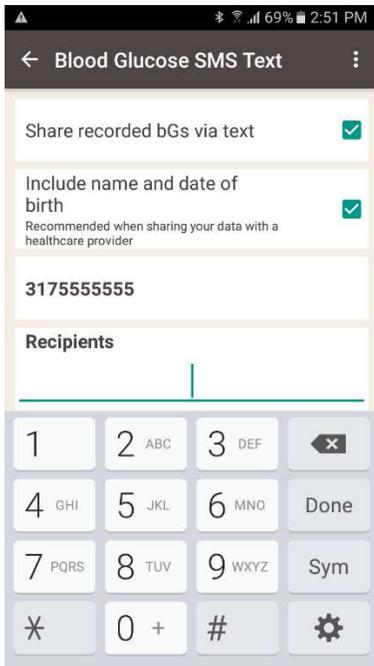


Instructions continued on next page.....

- d. Pair Accu-Chek Blood Glucose meter
  - i. Agree to let app use location (required for using Bluetooth)
  - ii. Select the correct Accu-Chek meter
  - iii. Follow step-by step instructions, selecting meter and entering security code
  - iv. View any past meter data transferring on home screen

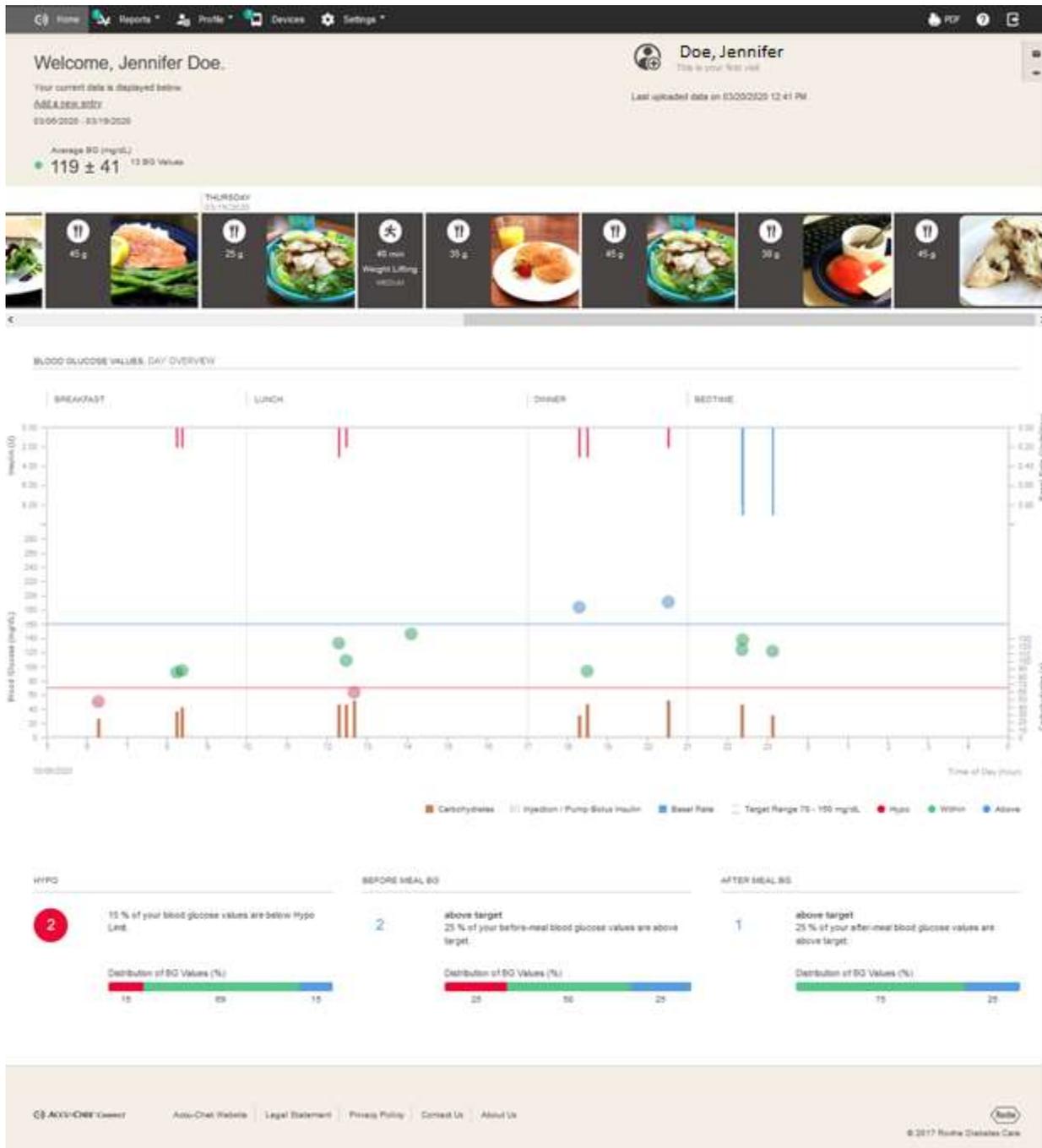


- e. *Optional feature: auto-text BG values directly to parent/caregiver/HCP*
  - i. *Setup: Data Sharing – Blood Glucose SMS Text*
  - ii. *Select check boxes and add phone number directly or from contacts*



System setup is completed: data will flow automatically from meter to App to Personal Account to Office account.

Personal Account Home Page: data from Connect App (logging BG, Carbs, food photos, Insulin, exercise)



Office Account Home Page showing alerts

Home Patients Office Settings Beam, Jim PDF ?

SOUTHPOLEDIABETESCLINIC: Welcome, Jim Beam. Last Update 2020-03-20 12:27

PATIENT LIST IS UP TO DATE

### Patients

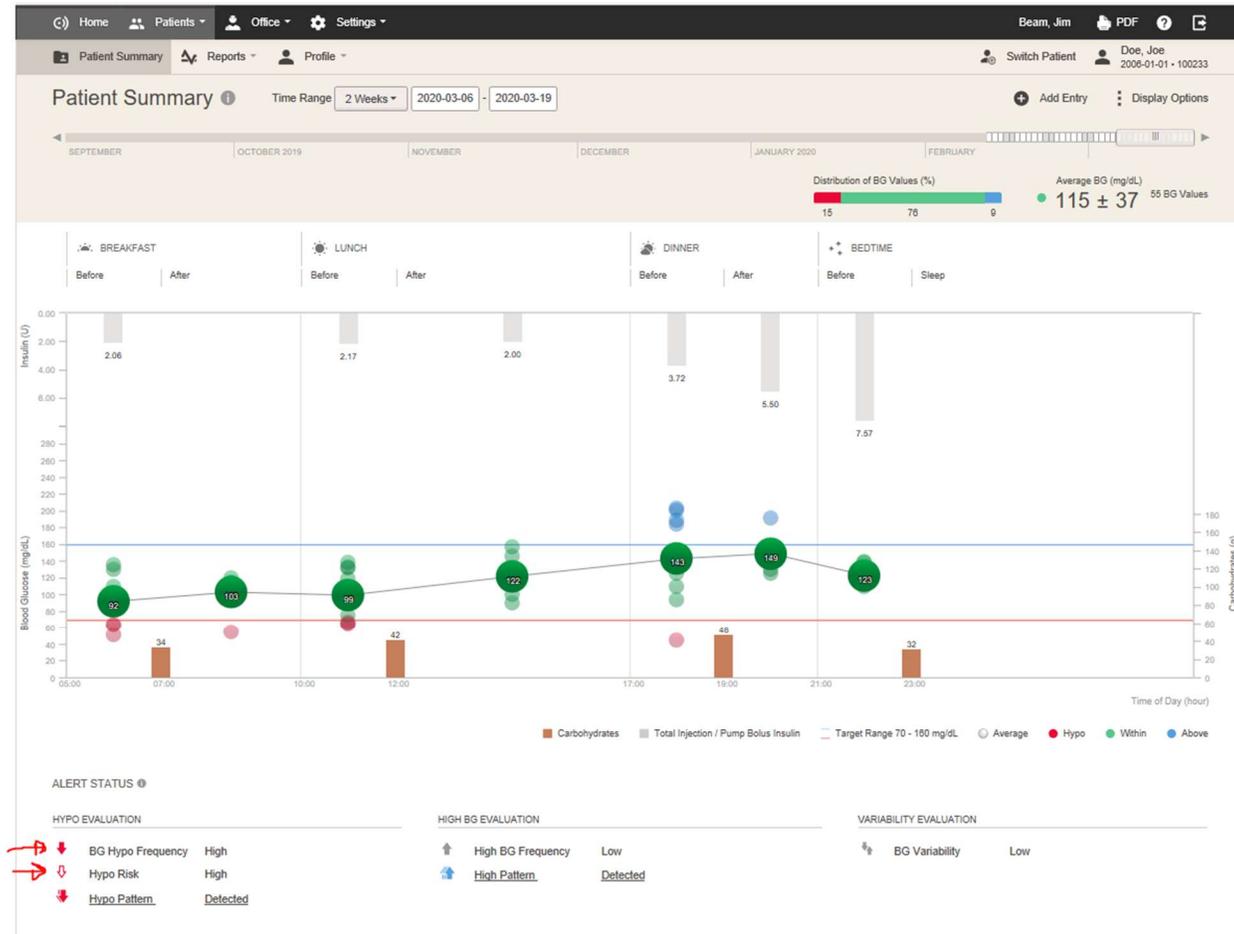
Message Center Add Patient Display Options

LAST NAME	FIRST NAME	DATE OF BIRTH	PATIENT ID	THERAPY TYPE	AVERAGE BG +/- SD	TESTS / DAY	MOST RECENT DATA	ALERTS
<input type="text" value="Search"/>	<input type="text" value="Search"/>		<input type="text" value="Search"/>	No Entry				
Doe	Joe	2008-01-01	100233	Multiple Daily Injections (MDI or ICT)	115 +/- 37 mg/dL	3.9	2020-03-19	0
Doe	Jonny	2000-01-01	200101	Multiple Daily Injections (MDI or ICT)	114 +/- 38 mg/dL	4.2	2020-02-13	0
Combo	Curt	1990-01-01	ABC-212111	Insulin Pump	134 +/- 65 mg/dL	4.8	2017-09-10	---
Doe	Jane	1978-07-04	100208	Multiple Daily Injections (MDI or ICT)	106 +/- 33 mg/dL	0.8	2018-09-21	---
Doe	Jon	1978-07-04	100201	Diet, Oral Medication, Exercise	148 mg/dL	0.1	2018-10-18	---
Guard	Carl	1992-01-01	ABC-201322	Multiple Daily Injections (MDI or ICT)	125 mg/dL	0.1	2017-09-10	---
Instant	Jonny	2005-01-01	281009	Multiple Daily Injections (MDI or ICT)				---

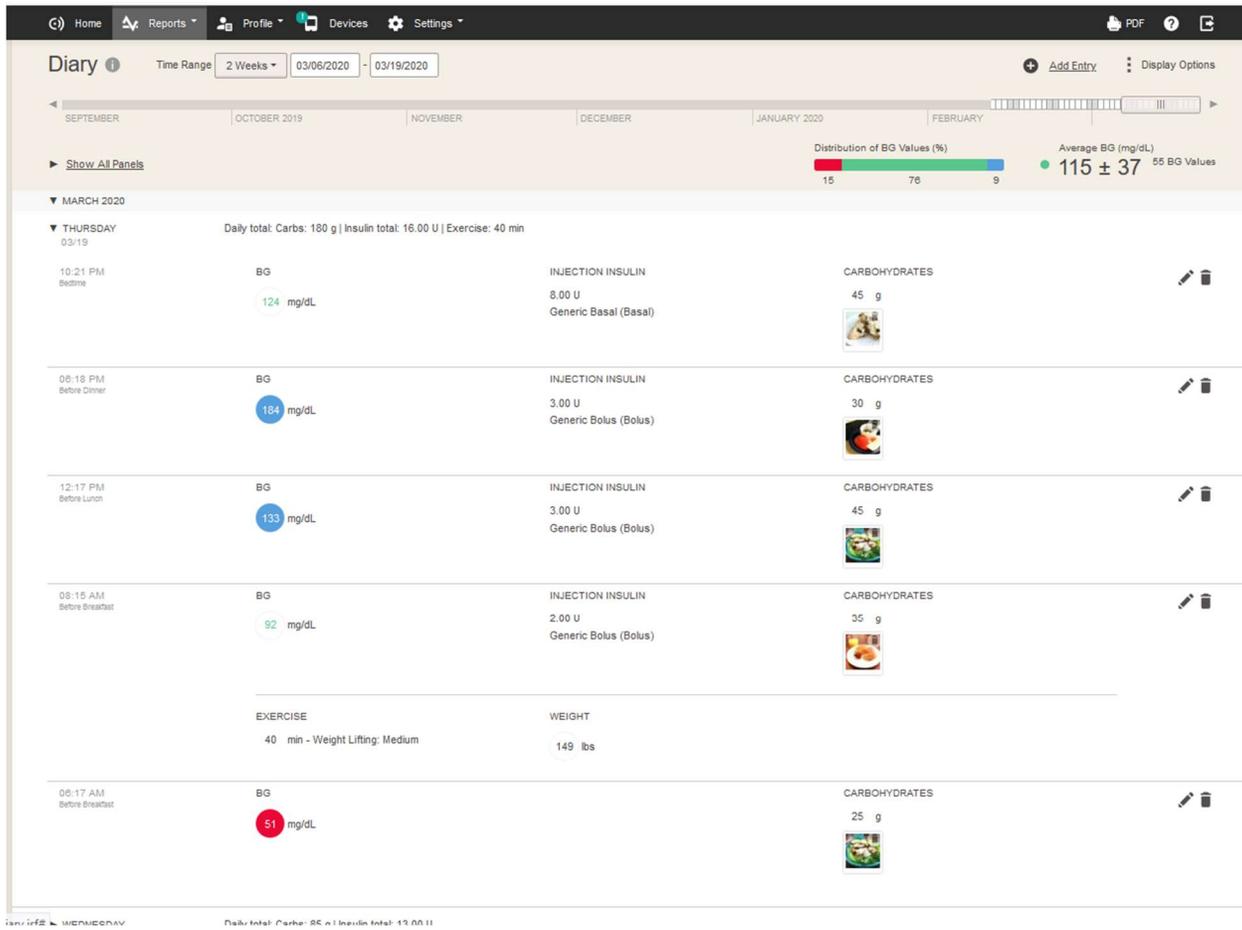
Total Number of Patients: 7 Patients per Page: 10

Invite Pending Shared Data Broken CGM Data Available Hypo Frequency Hypo Risk High BG Frequency Variability Edit

Office Account Patient Summary report showing alert status below graph:



Diary Report (same in both Personal and Office accounts):



Trend Report (same in both Personal and Office accounts):





Statistics Report (same in both Personal and Office accounts):

